

PARAEDUCATOR OBSERVATION SYSTEM

Practicum Student _____ Date _____
 Cooperating Teacher _____ Supervisor _____

PREPARATION	All the time	Most the time	Some time	Rarely	Never	Don't know
All materials ready prior to lesson.	4	3	2	1	0	DK
Arrives at site at least five minutes before instruction is set to begin.	4	3	2	1	0	DK
Organizes curriculum in logical sequence.	4	3	2	1	0	DK
Corrects pupil work and maintains data daily	8	6	4	2	0	DK
Pupil outcomes determine daily instruction	4	3	2	1	0	DK
MANAGEMENT						
Provides necessary direction to pupils to start lesson, find page, or get necessary supplies	4	3	2	1	0	DK
Manages class time efficiently (transitions).	4	3	2	1	0	DK
Pupils are on task	4 90%	3 85%	2 80%	1 75%	0 <75%	DK
Reinforce pupils when they follow classroom rules.	8	4	2	1	0	DK
Follows classroom behavior management plan for problem behaviors.	8	4	2	1	0	DK
Scans entire group.	4	3	2	1	0	DK
Is enthusiastic when teaching (tone of voice is expressive and natural)	Y	N				DK
Teacher and pupils maintain low voice tone (does not interfere with classroom activities)	Y	N				DK
Adapts to changes in classroom routine.	Y	N				DK
INSTRUCTION						
Maintains eye contact with pupils during presentation.	4	3	2	1	0	DK
Provides appropriate learning set (review, maintenance, fluency building, prerequisites, relevance).	4	3	2	1	0	DK
Provides clear directions, instruction, questions.	4	3	2	1	0	DK
Provides guided practice.	4	3	2	1	0	DK
Provides independent practice.	4	3	2	1	0	DK
Monitors accuracy during independent practice.	4	3	2	1	0	DK
Activities aligned with objectives	4	3	2	1	0	DK
FEEDBACK						
Responds favorably to constructive feedback.	4	3	2	1	0	DK
Implements suggested changes after feedback is provided.	8	6	4	2	0	DK
PROFESSIONAL CONDUCT						
Maintains confidentiality of information/records.	Y	N				DK
Maintains personal hygiene.	Y	N				DK
Maintains professional appearance and behavior	Y	N				DK
Attends all classes or follows procedures for absences	Y	N				DK

COMMENTS:

_____ + _____ + _____ + _____ =		<div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto;"></div>		<div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto;"></div>
		Overall		Possible
		(96 Total Possible — DK points)		
		<div style="border: 1px solid black; width: 100%; height: 30px; display: flex; justify-content: center; align-items: center;"> % </div>		